



Department of Energy

Washington, DC 20585

MEMORANDUM FOR PROGRAM SECRETARIAL ELEMENTS

FROM: PAUL BOSCO *PB*
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CONSTRUCTION MANAGEMENT

NOV 18 2010

SUBJECT: Guidance for FY 2011 Facilities Information Management System (FIMS)
Data Validations

REFERENCE: (a) 41 CFR § 102-84.30
(b) DOE Order 430.1B Real Property Asset Management

The Facilities Information Management System (FIMS) is the Department's official repository of real property data. The Department relies on the FIMS data for real property decision-making and accounting of its \$86B in assets. Moreover, FIMS data is supplementally reported within the Department's financial statements and the General Services Administration's Federal Real Property Profile. Therefore, maintaining accurate and credible data in FIMS is critical to efficient operations and resource planning.

Reference (a) requires the Department to certify the accuracy of the real property data submitted to the Federal Real Property Profile (FRPP). Reference (b) requires that FIMS data be validated by site managers and contractors. Attached is the "Fiscal Year 2011 Facilities Information Management System Data Validation Guidance." For FY 2011, there are two changes to the validation process: first, leased assets will be included in the population of buildings to be validated. Second, the Cool Roofs data elements will be validated.

If additional information is needed, please contact Phil Dalby at (202) 586-4548.

cc: Administrator, Southeastern Power Administration
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FIMS Administrators

